

NAVARRO COUNTY COMMISSIONER'S COURT

A REGULAR MEETING OF THE NAVARRO COUNTY COMMISSIONER'S COURT WAS HELD ON MONDAY, 9TH DAY OF APRIL, 2007 AT 10:00 A.M., IN THE NAVARRO COUNTY COURTHOUSE, CORSICANA, TEXAS. PRESIDING JUDGE H.M. DAVENPORT, COMMISSIONER'S PRESENT KIT HERRINGTON, FAITH HOLT, WILLIAM BALDWIN, AND JAMES OLSEN.

1. MOTION TO CONVENE BY BALDWIN SEC BY OLSEN
ALL VOTED AYE
2. PRAYER BY COMMISSIONER HOLT
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENTS- NO COMMENTS

CONSENT AGENDA

- ITEMS 5-10 MOTION TO APPROVE BY HERRINGTON SEC BY
BALDWIN
ALL VOTED AYE
5. MOTION TO APPROVE THE MINUTES FROM THE PREVIOUS
MEETING(S) OF MARCH 26TH, 2007 AND
APRIL 5, 2007
6. MOTION TO APPROVE AND PAY BILLS AS SUBMITTED BY THE
COUNTY AUDITOR
7. MOTION TO APPROVE MINUTES OF THE MARCH 1, 2007 PLANNING
& ZONING MEETING **TO WIT PG693-694**
8. MOTION TO APPROVE VARIANCE FROM THE SET-BACK
REQUIREMENTS FOR LELAND FOLSOM
9. MOTION TO APPROVE SPECIAL USE PERMIT #03-07-329 FOR SANDY
COVE RANCH ON RICHLAND CHAMBERS LAKE. THIS REQUEST IS
FOR A CABANA
10. MOTION TO APPROVE SPECIAL USE PERMIT #03-07-330 FOR SHELLY
MOORE. THIS REQUEST IS FROM AGRICULTURE TO SINGLE FAMILY 3

REGULAR AGENDA ITEMS

11. MOTION TO APPROVE FINAL PLAT FOR BONHAM RICE #1
SUBDIVISION IN PRECINCT #1 BY HERRINGTON SEC BY HOLT
ALL VOTED AYE
 12. MOTION TO APPROVE VOLUNTEER FIRE DEPARTMENT CONTRACTS
AND AUTHORIZE JUDGE TO SIGN CONTRACT BY HOLT SEC BY
HERRINGTON **TO WIT PG 695-698**
 13. MOTION TO APPROVE CORSICANA EMERGENCY CORP. CONTRACTS
AND AUTHORIZE JUDGE TO SIGN CONTRACTS BY HOLT SEC BY
BALDWIN **TO WIT PG 699-701**
ALL VOTED AYE
 14. MOTION TO APPROVE AGREEMENT FOR STRUCTURAL ENGINEERING
SERVICES (FOR ROOF) BY BALDWIN SEC BY HOLT
ALL VOTED AYE **TO WIT PG 702-706**
 15. MOTION TO APPROVE PRESENTATION OF THE COMPREHENSIVE
ANNUAL FINANCIAL REPORT FOR NAVARRO COUNTY FISCAL YEAR
ENDED SEPTEMBER 30, 2006 BY HERRINGTON SEC BY OLSEN
TO WIT PG 707-712
ALL VOTED AYE
 16. MOTION TO APPROVE FINANCIAL PROPOSAL FOR MOTOR GRADER
FOR PRECINCT #1 BY OLSEN SEC BY BALDWIN
ALL VOTED AYE
 17. MOTION TO APPROVE BUDGET AMENDMENT FOR MOTOR GRADER
FOR PRECINCT #1 (\$23,650) BY HERRINGTON SEC BY OLSEN
ALL VOTED AYE **TO WIT PG 713**
 18. MOTION TO APPROVE 2007 APPLICATION FOR HIDTA GRANT BY
BALDWIN SEC BY OLSEN **TO WIT PG 714-730**
ALL VOTED AYE
- ITEM 20 TAKEN UP AT THIS TIME
19. MOTION TO GO INTO EXECUTIVE SESSION PURSUANT TO THE TEXAS
GOVERNMENT CODE SECTION 551.074 TO DISCUSS PERSONNEL
BY HERRINGTON SEC BY OLSEN

ALL VOTED AYE

MOTION TO COME OUT OF EXECUTIVE SESSION PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.074 BY HERRINGTON SEC BY BALDWIN
ALL VOTED AYE

MOTION TO APPOINT RUSSEL HUDSON AS TAX ASSESSOR/COLLECTOR BY JUDGE DAVENPORT SEC BY HOLT
ALL VOTED AYE TO WIT PG 730A

20. MOTION TO APPROVE DISASTER DECLARATION FOR NAVARRO COUNTY BY HOLT SEC BY OLSEN TO WIT PG 731
ALL VOTED AYE

21. MOTION TO ADJOURN BY BALDWIN SEC BY OLSEN
ALL VOTED AYE

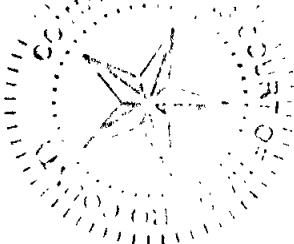
THESE MINUTES ARE HEREBY APPROVED THIS 23rd DAY OF APRIL 2007.

JUDGE HM DAVENPORT [Signature]
COMR.PCT.1 KIT HERRINGTON [Signature]
COMR.PCT.2 FAITH HOLT Absent
COMR.PCT.3 WILLIAM BALDWIN [Signature]
COMR.PCT.4 JAMES OLSEN [Signature]

I, SHERRY DOWD, NAVARRO COUNTY CLERK, ATTEST THAT THE FOREGOING IS A TRUE AND ACCURATE ACCOUNTING OF THE COMMISSIONERS COURT'S AUTHORIZED PROCEEDING FOR APRIL 9TH, 2007

SIGNED 23rd DAY OF APRIL 2007

[Signature]
SHERRY DOWD, COUNTY CLERK





NAVARRO COUNTY OFFICE OF PLANNING & DEVELOPMENT

Vicki Stoecklein – Administrator
Becky Garrett – Addressing
Stanley Young – Environmental Services
Robert Gray – Code Enforcement

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300 West Third Avenue.
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PLANNING AND ZONING COMMISSION MINUTES

March 1, 2007

5:30 P.M.

County Conference room

The meeting was called to order with nine members present. The roll was called and the attendance was as follows:

Chairman Jacobson – present
Scott Watkins – present
Carroll Sigman – present
Benny Horn – absent
Dennis Bancroft – absent
Charles Irvine – present
Eben Dale Stover – absent

Vice Chairman Moe – absent
Conrad Newton – present
Wayne McGuire - absent
Tom White – present
Dolores Baldwin – present
George Walker – present
Jeff Smith - present

The first item on the agenda was the approval of the minutes of the February 1, 2007, Planning and Zoning meeting. Motion to approve by Commissioner Irvine, second by Commissioner Newton, all voted aye.

Item # 3 on the agenda was tabled.

Item # 4 on the agenda was consideration of a final plat for The Shores on Richland Chambers Phase 7 by Texas Land and Lakes. This property consists 24.052 acres with 29 residential lots. Motion by Commissioner White to approve contingent upon minor corrections to the plat and an executed funded service agreement with MEN water to be provided before the Commissioners Court hearing on Monday, March 12, 2007, second by Commissioner Newton, all voted aye.

Item # 5 on the agenda was consideration of a final plat for The Shores on Richland Chambers Phase 8 by Texas Land and Lakes. This property consists of 36.571 acres with 39 residential lots. Motion by Commissioner Sigman to approve contingent upon minor corrections to the plat and an executed funded service agreement with MEN water to be

Planning and Zoning minutes
March 1, 2007
Page 2

provided before the Commissioners Court hearing on Monday, March 12, 2007, second by Commissioner White, all voted aye.

Item # 6 on the agenda was tabled.

Item # 7 on the agenda was a zoning change for Don and Kellie Cope. This request is from agriculture to single family 1. The property consists of 2 acres in the William Love and John Rice surveys and located on SE 3160. The Copes wish to place a new manufactured home on the property. Motion to approve by Commissioner Sigman, second by Commissioner Irvine, all voted aye.

Item # 8 on the agenda was consideration of an amendment to the Navarro County Lakeshore Area Zoning Ordinance regarding injection wells (attached). Motion to approve by Commissioner Sigman, second by Commissioner Watkins, all voted aye.

Adjourn.

condition and its personnel trained so the Department can answer calls made upon it.

The Department agrees to the following terms and conditions:

- (1.) The Department shall be a **member in good standing** of the Navarro County Volunteer Firefighters Association.
- (2.) The Department shall **provide proof of liability insurance** on all fire equipment (vehicles) to the County Auditor's office. Said proof of liability insurance shall be required upon completion of the current annual contract.
- (3.) The Department shall have a **standard operating guidelines manual**. A copy of said standard operating guidelines manual shall be on file and reviewed by the Sheriff of Navarro County or his designee and the Navarro County Emergency Management Coordinator. The SOG manual will be provided within 3 (three) months of this original contract.
- (4.) The Department shall obtain **photo identification cards** for each individual Department member. These cards must be carried by the individuals at any time when the individual is responding to or on an active scene.
- (5.) The Department shall have **all emergency equipment inspected annually** by either an official from the Texas Forestry Service, Texas Department of Public Safety, the Navarro County Emergency Management, or other court appointed representatives as to operability and safety, including having a **current state inspection sticker** on vehicle windshield. (see item 7 below)
- (6.) The Department and its individual members shall comply with **F.C.C. part 90**, rules and regulations, existing and as amended in the future.
- (7.) The Department and its individual members shall comply with and obey all State laws, including but not limited to the **Transportation Code**, and the **Health and Safety Code**.
- (8.) To the extent allowed by law, the Department **holds the County harmless** from all damages, costs, expenses, or liabilities of any kind arising under this Agreement or as a result of the County's or Department's performance hereunder.
- (9.) The Department Chief, or his/her designee, shall be responsible for the **enforcement** of these provisions. The said Chief shall be responsible for the **compliance** of each individual Department member.

- (10.) The Department will submit **quarterly reports** to the Navarro County Office of Emergency Management. These reports will be due April 1, July 1, October 1, and December 31. These reports will consist of number of runs, type of run, and equipment used on the run. **Those Departments reporting electronically to the Texas Forest Service are excused from reporting to the NCOEM.**
- (11.) The Department will formally recognize and adopt the principles and policies set forth by the Navarro County Resolution on the **National Incident Management System or NIMS**. All Volunteer Fire Departments will meet and comply with all current State and Federal guidelines relating to training, response and recovery, including NIMS. Departments that are not considered NIMS compliant by the **Texas Governor's Division of Emergency Management by July 1, 2007**, will be ineligible for funding by the County.
- (12.) The Department will provide **annual financial statements** to the Navarro County Auditor's Office. These statements will consist of a **basic balance sheet as well as an income statement containing income and expenditures.**
- (13.) The County will **continue to carry workers compensation insurance** on all volunteers who are **active members** belonging to a volunteer fire department **in good standing.**
- (14.) The Department will have a **minimum of 2 active members per paid vehicle** in the department and rosters will be regularly updated with the county fire association. If a Department fails to meet this requirement, it will have **90 days to achieve such membership before funding to said Department is reduced.** Reduction in funding will remain in force until the requirement is met. Then, the Department can notify the Commissioners' Court to request resumption of its funding as per required membership. A roster of membership will be required before funding is resumed. **This is not intended to specify the number of members who will actually man a truck, but to insure adequate operation of vehicles for which the county is supplying funding. As long as there is one active member, funding for at least one truck will remain in effect.**
- (15.) The Navarro County Volunteer Firefighters Association will be responsible for all communication regarding requests that would **pertain to or affect ALL the VFD's** in the County to the Navarro County Commissioners' Court. An individual department **may still make requests** directly to the Court for matters that would **specifically affect only its Department.**

Failure of the Department to comply with any of the conditions listed above could

result in **suspension of funding** by the Navarro County Commissioners' Court. The Department will be given the opportunity to correct deficiencies within 90 days. The Navarro County Commissioners' Court will determine if and when the Department is suspended from full funding or if only partial funding is to continue and communicate the fact that funding is discontinued or will only be partial to the Association and the County Auditor.

This initial contract shall remain in effect until October 1, 2008, and shall be **renewed bi-annually** thereafter. Any conditions of this contract may be amended at any point deemed necessary as mutually agreed upon by both parties.

The Navarro County Commissioners' Court further authorizes the County Judge to enter into said agreement with this Department.

SIGNED the ____ day of April, 2007.

Navarro County, Texas

By: _____
H.M. Davenport, Jr. County Judge

*** Volunteer Fire Department

By: _____
Chief

said standard operating guidelines manual shall be on file with the agency and NCOEM, and reviewed by the Sheriff of Navarro County or his designee and the Navarro County Emergency Management Coordinator. The SOG manual will be provided within 3 (three) months of this original contract.

- (4.) The agency shall issue photo identification cards to each individual agency member. Said identification cards will be provided with one identification card by the Navarro County Sheriff's Office at no charge to the Department. Replacement cards will be assessed a fee of \$5.00. These cards must be carried by the individuals at any time when the individual is working at an emergency or disaster scene.
- (5.) The agency and its individual members shall comply with F.C.C. part 90, rules and regulations, existing and as amended in the future.
- (6.) The agency and its individual members shall comply with and obey all State laws, including but not limited to the Transportation Code, and the Health and Safety Code.
- (7.) To the extent allowed by law, the agency holds the County harmless from all damages, costs, expenses, or liabilities of any kind arising under this Agreement or as a result of the County's or Department's performance hereunder.
- (8.) The agency Chief shall be responsible for the enforcement of these provisions. The said Chief shall be responsible for the compliance of these provisions by each individual agency member.
- (9.) The agency will formally recognize and adopt the principles and policies set forth by the Navarro County Resolution on the National Incident Management System or NIMS. Support Service Agencies will meet and comply with all current State and Federal Guidelines relating to training, response and recovery including NIMS. The agency will have a minimum of six months from the signing of this contract to complete training courses needed to respond to incidents.
- (13.) The agency will follow and abide by the rules set forth in the Navarro County Volunteer Support Service Agency Resolution of 2004.

Failure of the agency to comply with any of the conditions listed above could result in suspension of service for Navarro County. The agency will be given the opportunity to correct deficiencies within two months.

This initial contract shall remain in effect until October 1, 2008, and shall be

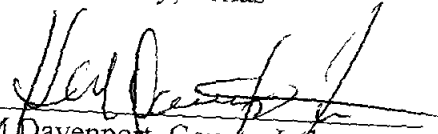
renewed bi-annually thereafter. Any conditions of this contract may be amended at any point deemed necessary by the Navarro County Commissioner's Court.

The Navarro County Commissioners' Court further authorizes the County Judge to enter into said agreement with this agency.

SIGNED the 17 day of April, 2007.

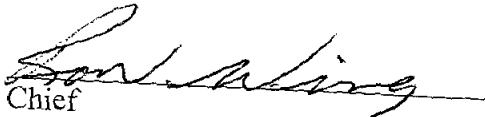
Navarro County, Texas

By:


HM Davenport, County Judge

Volunteer Support Service Agency

By:


Chief



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AGREEMENT FOR STRUCTURAL ENGINEERING SERVICES

Date: March 20, 2007

Client: H.M. Davenport
Navarro County Judge
Fax (903) 872-0778

Project Name/Location: Preliminary Assessment of the Existing Navarro County Courthouse in Corsicana, TX

Project Description:

The Client has reported that the building was originally constructed in 1905 as a courthouse and has been occupied as such since. However, there have apparently been structural repairs/modifications for various reasons since the building was constructed. It is our understanding that the Client would like a Professional Engineer to visit the site one time, make visual observations during a tour through the facility, and make comments based on experience.

Purpose:

This is a proposal to visually scan the overall building for possible areas of structural concern.

Scope of Services:

- Refer to Figure 1 from ASCE 11 Publication "Guideline for Structural Condition Assessment of Existing Buildings" for a diagram of the process that will generally be followed as required for the preliminary assessment.
- All site visits and meetings with the owners and/or City representatives that IEG deems necessary for the project.
- All non-destructive and/or destructive sampling and/or testing, including but not limited to soil borings, that IEG may deem necessary for the report. There is a wide range of tests that could be run. The engineer shall determine which tests are run.
- If IEG recognizes any dangerous conditions or threats to life safety, IEG intends to report any and all such conditions (unless they are addressed before IEG has a chance to report them) in writing to a Code Enforcement authority with jurisdiction over the project or, if one cannot be identified, IEG shall endeavor in good faith to notify a government entity. The Client shall pay at the hourly rates below for all work performed by IEG in notifying authorities.

Services Not Included:

- A written report (although this may be added to scope if both agree).
- Repair or replacement of materials damaged in viewing, sampling, and/or testing.
- Identification of Dangerous conditions or threats to life safety, although IEG will notify a Code Enforcement Officer if one clearly exists in the opinion of the engineer. IEG shall not be held responsible for enforcing state statutes regarding unsafe structures, whether or not IEG notifies any government entity.
- IEG shall not be responsible for any interpretation of Codes by a Code Enforcement Officer acting in good faith according to their Duties per Section 104 of the IBC and Section 104 of the IEBC. Such interpretation is required for determination of code compliance, including but not limited to: classifying work, defining the assessment scope required by the City, identifying unsafe conditions or areas of concern, and determining required design load criteria.
- Non-Structural services including but not limited to securing structures against entry, handicap accessibility, fire safety, waterproofing, asbestos, mechanical, electrical, plumbing, etc...
- Continuous on Site Observation of any construction involved
- Construction Materials Testing for repairs and/or new construction
- Inspection Services
- Letters stating repairs or construction performed comply with code

Fee and Payment Schedule:

- Fee for preliminary assessment to be charged on an hourly basis per Exhibit I. As a courtesy, IEG intends to notify the client verbally if the fee will exceed \$4,000 before the fee reaches that amount.
- All Invoices must be paid with 30 days of receipt
- Additional services may be verbally authorized by the Client.

Notice to Proceed:

- Isbell Engineering Group, Inc. must receive (by fax or regular mail) this signed services agreement before proceeding. By signing, the client grants IEG access to the site and implies he or she is legally authorized to do so.
- This proposal will remain in effect for 30 days.

Client Responsibility:

- It is the responsibility of the client to notify Isbell Engineering Group, Inc. of any utilities in the area in which samples will be obtained or tests will be performed. The client must clearly mark any utilities. The client holds Isbell Engineering Group, Inc. harmless of any damage to utilities that may occur during sampling and/or testing operations.
- It is the responsibility of the client to immediately provide IEG with copies of all available documentation pertinent to this project including, but not limited to, drawings, soil investigations, calculations, building insurance, and city reports.
- This proposal will remain in effect for 30 days.

Special Conditions:

- Refer to Exhibit II for additional terms of this agreement.
- Involvement with government representatives may delay IEG's progress and may change the nature of the project so much that this agreement must be terminated. Accessibility of personnel, meeting schedules, time to review and comment on submittals, and a lack of straightforward Code interpretation will effect schedule.
- IEG may disclose information to any municipality, county, other government authorities, and/or insurance carriers.
- The undersigned acknowledges that the engineering services provided in this contract are based on the conditions encountered at observation areas chosen by the engineer and that conditions elsewhere may vary. Any test results will be a representation of the conditions, but all opinions, experience based comments, analyses, statements, and recommendations are the opinion of the Professional Engineer who seals the report. As a professional opinion, no warranty or guarantee, expressed or otherwise, is made by IEG to the accuracy of the opinion since it is based on assumptions and somewhat unpredictable conditions or to how long the opinion would still apply according to the engineer since conditions change with time. The undersigned holds Isbell Engineering Group, Inc. and its employees harmless for any damages to any person or property and agrees to pass this indemnity onto the owner and users of the real property.

Proposal By:

Benchmark H. Harris, P.E., SECB
Senior Project Engineer, Structural Division

Signature: Benchmark Harris

Date: 20 MAR 2007

Accepted By:

H.M. Davonport
Navarro County Judge

Signature: _____

Date: _____

Mailing Address:

EXHIBIT I - IEG HOURLY RATE AND REIMBURSEMENT SCHEDULE

A. Hourly Rates

President/CEO (PE)	\$185
Division Manager (PE)	\$160
Senior Project Engineer (PE)	\$150
Licensed Engineer(PE)	\$135
Engineering Intern (EIT)	\$105
Registered Land Surveyor (RPLS)	\$135
CAD Designer	\$ 75
CAD Drafter	\$ 55
Survey Party Chief	\$ 75
Survey Party Crew Member	\$ 55
Survey Party (includes labor, equipment, vehicle and mileage under 50 miles)	\$145
CMT Technician	\$ 38
Administrative Assistant	\$ 35

B. Expenses

Major direct expenses such as printing, application fees, out of town trips with overnight stay, meals and lodging, are charged at actual cost plus 15%.

Mileage will be charged at 55 cents per mile.

Any sub-consultants, including work by other divisions of IEG, will be charged at actual cost plus 15%.

EXHIBIT II - TERMS AND CONDITIONS

Isbell Engineering Group, Inc.(The Firm) shall perform the services outlined in this agreement for the stated fee arrangement.

Access to Site:

Unless otherwise stated, The Firm will have access to the site for activities necessary for the performance of the services. The Firm will take precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage. Site inaccessibility due to inclement weather may delay the delivery of documents where access to the site is necessary, such as obtaining soil samples.

Dispute Resolution and Contract Terms:

Any claims or disputes made during design, construction or post-construction between the Client and Firm shall be submitted to non-binding mediation. Client and Firm agree to include a similar mediation agreement with all contractors, subcontractors, sub-consultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between all parties. The general terms of this proposal shall conform to the "Standard Form of Agreement Between Owner and Engineer for Professional Services" (EJCDC E-500) by the Engineers Joint Contract Documents Committee of the National Society of Professional Engineers.

Billings/Payments:

Invoices for the Firm's services shall be submitted, at the Firm's option, either upon completion of such services or on a monthly basis. Invoices shall be payable within 30 days after the invoice date. If the invoice is not paid within 30 days, the Firm may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, terminate the performance of the service.

Late Payments:

Accounts unpaid 90 days after the invoice date may be subject to a monthly service charge of 1.5% (or the legal rate) on the then unpaid balance. In the event any portion or all of an account remains unpaid 120 days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees.

Indemnification:

The Client shall, to the fullest extent permitted by law, indemnify and hold harmless the Firm, his or her officers, directors, employees, agents and sub consultants from and against all damage, liability and cost, including reasonable attorney's fees and defense costs, arising out of or in any way connected with the performance by any of the parties above named of the services under this agreement, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of the Firm.

Contracting with other Parties:

Isbell Engineering Group, Inc. is a multi-discipline firm providing but not limited to Surveying, Civil Engineering, Planning, Geotechnical Engineering, Structural Engineering, and Construction Materials Testing services. The Client agrees to allow the Firm to enter contracts to perform such services for other parties on this project.

Certifications:

Guarantees and Warranties: The Firm shall not be required to execute any document that would result in its certifying, guaranteeing or warranting the existence of conditions whose existence the Firm cannot ascertain.

Termination of Services:

This agreement may be terminated by the Client or the Firm if desired by either or both parties. In the event of termination, the Client shall pay the Firm for all services rendered to the date of termination, all reimbursable expenses, and reimbursable termination expenses.

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PATTILLO, BROWN & HILL, L.L.P.
CERTIFIED PUBLIC ACCOUNTANTS ■ BUSINESS CONSULTANTS

To the Honorable Judge and
Members of the Commissioners' Court
Navarro County, Texas

Gentlemen:

In planning and performing our audit of the basic financial statements of Navarro County, Texas, for the year ended September 30, 2006, we considered the County's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure.

However, during our audit we became aware of certain matters that are opportunities for strengthening internal controls and operating efficiency. The memorandum that accompanies this letter summarizes our comments and suggestions regarding those matters. This letter does not affect our report dated March 9, 2007, on the financial statements of Navarro County, Texas.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various County personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

Pattillo, Brown & Hill LLP

March 9, 2007

FILED FOR RECORD		
AT _____	O'CLOCK _____	M _____
APR 09 2007		
SHERRY DOWD COUNTY CLERK NAVARRO COUNTY, TEXAS		
BY _____	DEPUTY _____	

NAVARRO COUNTY, TEXAS

COMMENTS AND SUGGESTIONS

FOR THE YEAR ENDED SEPTEMBER 30, 2006

SEGREGATION OF DUTIES

A strong internal control system provides for the segregation of incompatible duties. This means that no one individual has access to the County's assets and to the bookkeeping system, and no one individual can process a transaction from beginning to end. We would like to remind the county of the significance of this concept. A weak system does not identify errors, whether intentional or not, on a timely basis and increases the risk of exposure to the County. An office with few employees makes the separation of duties more difficult, but the situation should be monitored to provide for the most segregation as possible.

Currently, a clerk in the district clerk's office is responsible for collecting cash, issuing receipts, reconciling the cash, preparing the deposit slip, and carrying the money to the bank for deposit illustrates weak segregation of duties. We recommend a supervisor review the reconciliation of cash receipts for accuracy and prepare the deposit slip in order to enhance segregation of duties. This not only protects the County's assets, but also removes some of the liability and responsibility from the clerks.

ISSUANCE OF RECEIPTS

Upon the completion of a transaction, it is important to have documentation of the transaction. During the audit, we noted that the Tax office does not issue cash receipts for every transaction. We recommend the County issue prenumbered receipts when cash is received. In addition, we recommend the receipts be duplicate copies so the Tax office can keep a copy on file and reconcile the receipts to deposit slips.

PUBLIC FUNDS INVESTMENT ACT

During our review of compliance with the Public Funds Investment Act (Chapter 2256, Government Code), we noted that the investment policy has not been updated since 2003. Requirements of the Public Funds Investment Act include:

- A written policy approved by the Commissioners' Court;
- A list of the authorized investments;
- List the maximum stated maturity of any individual investment or pool;
- Describe methods to monitor the market price of investments and the requirements that all transactions, excluding investment pools and mutual funds, be settled on a delivery versus payment basis;

- Include a written investment strategy for such fund or group of funds; and
- A copy of this policy must be submitted to every business organization offering to engage in an investment transaction with the County, including investment pools, bonds, and investment management firms.

PRIOR YEAR COMMENTS

PERSONNEL POLICIES

Prior Year Comment:

A personnel manual is not distributed to employees prior to employment with the County. When new employees are hired, the policies are orally communicated to them. We recommend the County update its personnel policies and distribute them to all employees in order to prevent any misunderstanding of the policies and to ensure all current policies are in compliance with government/federal regulations.

Current Status:

Unchanged

BANK RECONCILIATIONS

Prior Year Comment:

Bank reconciliations are not completed for accounts with little or no activity. The purpose of a reconciliation is to agree the general ledger balance and the bank balance. A reconciliation aids in the detection and correction of errors in a timely manner. In order to prevent errors from occurring and to ensure that if they do, they are corrected in a timely manner, we recommend a reconciliation be prepared for each bank account regardless of the amount of activity.

Current Status:

This matter has been resolved.

TAX ASSESSOR/COLLECTOR MISCELLANEOUS ACCOUNT***Prior Year Comment:***

The Tax Assessor/Collector receives returned checks for insufficient funds for payments of ad valorem taxes and motor vehicle inventory taxes. The bank takes the funds necessary to cover the check from the Tax Assessor/Collector Miscellaneous Account instead of charging the funds back to the account they were deposited into such as the Ad Valorem or Motor Vehicle Accounts. When the returned check is paid by the customer, the funds are deposited back into the Tax Assessor/Collector Miscellaneous Account, put into petty cash, or the disposition is unknown. By using this method, the County takes the entire loss when a returned check is not paid, instead of distributing the loss to all of the taxing entities. In addition, while reviewing this account we noted it is being used for purposes other than its intended use, such as purchasing flowers and stamps, which are items that should not be done under the County's name or taxpayer ID number. We recommend the County evaluate best practices when it comes to handling returned checks, such as charging the returned check back to the original account it was deposited and eliminating the Miscellaneous Account.

Current Status:

Unchanged

RETURNED CHECK FEE***Prior Year Comment:***

The Tax Assessor/Collector assesses a fee for returned checks and that fee is required to be deposited in the General Fund of the County. Currently, the Tax Assessor/Collector deposits a portion of these fees into the miscellaneous bank account under her control, and the other portion, at times, is deposited annually to the General Fund. We recommend the County work towards ensuring all funds required to be deposited to the General Fund are deposited and within a timely manner.

Current Status:

Unchanged

ANTIFRAUD PROGRAMS AND CONTROLS***Prior Year Comment:***

Antifraud programs and controls are the policies and procedures put in place by an organization to help ensure that management directives are carried out. They are part of the overall system of internal control established to achieve reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws and regulations. An organization's management is responsible for designing and implementing effective systems and procedures for preventing, deterring and detecting fraud. With the recently intensified focus on fraudulent financial statement reporting, as well as the ever-present risk of misappropriation of assets, many organizations are now more interested in establishing effective antifraud programs and controls.

The risk of fraud can be reduced through a combination of prevention, deterrence and detection measures. However, fraud can be difficult to detect and the time and expense required for fraud investigation can be very costly. Therefore, it is essential to place a strong emphasis on fraud prevention, which may reduce opportunities for fraud to take place, and fraud deterrence, which could persuade individuals that they should not commit fraud because of the likelihood of detection and punishment.

The AICPA fraud task force of the Auditing Standards Board commissioned a group of organizations and individuals with expertise in the area of fraud prevention, deterrence and detection to develop guidance to help companies improve their antifraud programs and controls. In November 2002, the AICPA and six other professional organizations jointly published a document titled, "Management Antifraud Programs and Controls: Guidance to Help Prevent, Deter, and Detect Fraud." This document identifies measures entities can implement to prevent, deter and detect fraud. It discusses these measures in the context of three fundamental elements. Broadly stated, these fundamental elements are:

- 1) create and maintain a culture of honesty and high ethics;
- 2) evaluate the risks of fraud and implement the processes, procedures and controls needed to mitigate the risks and reduce the opportunities for fraud; and
- 3) develop an appropriate oversight process.

We recommend the County develop a heightened "fraud awareness" and an appropriate fraud risk-management program, with oversight from the Commissioners' Court. An effective system of antifraud programs and controls should encompass prevention, deterrence and detection techniques and activities.

Current Status:

Unchanged

PHYSICAL SAFEGUARDS OVER CASH

Prior Year Comment:

Proper physical safeguards over assets decrease the County's susceptibility to misappropriation. Adequate safeguards over cash should exist from the time of receipt until the time of bank deposit. During our examination of internal controls over cash at the Adult Probation, District Clerk, Justice of the Peace #1, #2, #3 and #4 offices we discovered that these offices do not secure cash during daily activities. In order to reduce the risk of misappropriation of assets, we recommend that these offices invest in a cash lockbox to store cash collected during the day.

Current Status:

Unchanged

UNCLAIMED PROPERTY

Prior Year Comment:

During our testing of year-end bank reconciliations, we discovered checks outstanding more than one year. After a specified time period these checks become unclaimed property. Unclaimed property is simply personal property belonging to a missing owner. It is presumed abandoned and subject to reporting to the State if, for longer than the applicable abandonment period:

1. the location of the owner is unknown to the holder of the property; and
2. according to the knowledge and records of the holder, a claim to the property has not been asserted or an act of ownership of the property has not been exercised.

We recommend management research laws and regulations governing unclaimed property and how they apply to the County.

Current Status:

The County has researched the unclaimed property statues and have determined that the holding period for these funds is three years if the amount is greater than \$100 and that all amounts under \$100 should be in suspense by the County. The Auditor's office will define the procedures for these funds in the current year.

* * * * *

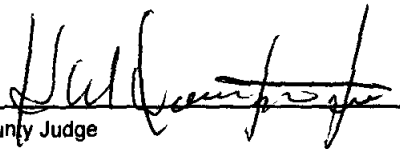
We appreciate the opportunity to be of service to **Navarro County, Texas**. Should you have any questions or would like to discuss the aforementioned, please do not hesitate to contact our office.

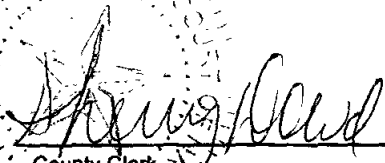
NAVARRO COUNTY, TEXAS
BUDGET AMENDMENT
SUBMITTED FOR APPROVAL APRIL 9, 2007

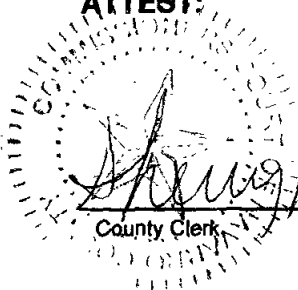
In accordance with Section 111.010 (c) of the *Texas Local Government Code* the following amendment to the 2007 Operating Budget are submitted for your consideration and approval:

<u>DEPARTMENT</u>	<u>CATEGORY</u>	<u>AMOUNT</u>	<u>REMARKS</u>
<u>General Fund</u>			
211-611-574	Obligations Under Capital Lease	\$ 23,650	Lease payments for remaining 6 months of FY 2007
	Net Budget Adjustment	<u>\$ 23,650</u>	

APPROVED this 9th day of April, 2007


County Judge

ATTEST:

County Clerk



713

I7PNTTP501Z

Navarro County Sheriff's Office

\$2,203,000

**OFFICE OF NATIONAL DRUG CONTROL POLICY
FY 07 HIDTA STATE AND LOCAL INITIATIVES**

INSTRUCTIONS FOR APPLICANTS

Attached are the following documents for your FY 07 funding application:

- Approved FY 07 Budget to the Navarro County Sheriff's Office for the Multiple Initiative(s).
- Application for Federal Assistance, SF-424.
- Budget Information Non-Construction Programs, SF-424A, Page 2.
(Page 1 will not be utilized.)
- Assurances Non-Construction Programs, SF-424B.
- Budget Information Construction Programs, SF-424C.
- Certification regarding Lobbying; Debarment, Suspension and other Responsibility Matters; Drug-Free Workplace Requirements; Federal Debt Status, and Non-Discrimination Statutes and Implementing Regulations.
- Disclosure of Lobbying Activities.

To submit a grant application for FY 07 HIDTA State and Local Initiative Funding, the following forms must be signed and returned:

- Application for Federal Assistance, SF-424.
- Budget Information Non-Construction Programs, SF-424A, Page 2.
(Page 1 will not be utilized.)
- Assurances Non-Construction Programs, SF-424B.
- Budget Information Construction Programs, SF-424C.
- Certification regarding Lobbying; Suspension and other Responsibility Matters; Drug-Free Workplace Requirements; Federal Debt Status, and Non-Discrimination Statutes and Implementing Regulations.
- Disclosure of Lobbying Activities.

Each of these documents have been completed based upon information submitted for the FY 07 initiatives. If this information is incorrect, contact the National HIDTA Assistance Center for new forms.

These documents must be completed and signed in their entirety and returned with original signatures affixed before the award letter can be initiated.

After completion, the forms should be sent to:

National HIDTA Assistance Center
11200 NW 20th ST, STE 100
Miami, FL 33172

(305) 715-7600

APPLICATION FOR FEDERAL ASSISTANCE

1. TYPE OF SUBMISSION Application Preapplication ___ Construction ___ Construction <input checked="" type="checkbox"/> Non-construction ___ Non-construction	2. DATE SUBMITTED	Applicant Identifier:
	3. DATE RECEIVED BY STATE	State Application Identifier
4. DATE RECEIVED BY FEDERAL AGENCY		Federal Identifier 17PNT501Z

5. APPLICANT INFORMATION

LEGAL NAME: Navarro County Sheriff's Office	ORGANIZATIONAL UNIT:
Organizational DUNS: 071371363	

ADDRESS (Give city, county, State and Zip Code) Navarro County Sheriff's Office 300 W. 3rd Avenue Corsicana, TX 75110	Name and telephone number of person to be contacted on matters involving this Application (give area code) Mrs. Mona Neill (972) 915-9501
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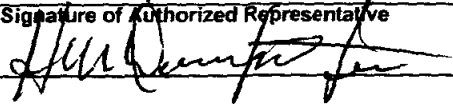
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 1756001092A1	7. TYPE OF APPLICANT: (Enter appropriate letters in box) <table border="0"> <tr><td>A. State</td><td>H. Independent School District</td></tr> <tr><td>B. County</td><td>I. State Controlled Institution of Higher Learning</td></tr> <tr><td>C. Municipal</td><td>J. Private University</td></tr> <tr><td>D. Township</td><td>K. Indian Tribe</td></tr> <tr><td>E. Interstate</td><td>L. Individual</td></tr> <tr><td>F. Intermunicipal</td><td>M. Profit Organization</td></tr> <tr><td>G. Special District</td><td>N Other</td></tr> </table>	A. State	H. Independent School District	B. County	I. State Controlled Institution of Higher Learning	C. Municipal	J. Private University	D. Township	K. Indian Tribe	E. Interstate	L. Individual	F. Intermunicipal	M. Profit Organization	G. Special District	N Other
A. State		H. Independent School District													
B. County	I. State Controlled Institution of Higher Learning														
C. Municipal	J. Private University														
D. Township	K. Indian Tribe														
E. Interstate	L. Individual														
F. Intermunicipal	M. Profit Organization														
G. Special District	N Other														
8. TYPE OF APPLICATION <input checked="" type="checkbox"/> New ___ Continuation ___ Revision If revision, enter appropriate letter(s) in box(es) (Specify) <input type="checkbox"/> <input type="checkbox"/> A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration Other (specify) _____															
9. NAME OF FEDERAL AGENCY: ONDCP															

10. Catalog of Federal Domestic Assistance Number: TITLE: 07.17PNT501Z	11. Descriptive Title of Applicant's Project Multiple Initiative(s)
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.):	

13. PROPOSED PROJECT		14. CONGRESSIONAL DISTRICTS OF	
Start Date 1/1/2007	Ending Date 12/31/2008	a. Applicant	b. Project

15. ESTIMATED FUNDING:	a. Federal	\$2,203,000	16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? a. YES. This preapplication/application was made available to the State Executive order 12372 process for review on: Date: _____ b. No. <input type="checkbox"/> Program is not covered by E.O. 12372 <input type="checkbox"/> or program has not been selected by state for review
	b. Applicant		
	c. State		
	d. Local		
	e. Other		
	f. Program Income		
	g. TOTAL	\$2,203,000	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? Yes If "Yes", attach an explanation <input checked="" type="checkbox"/> No

TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. Type Name of Authorized Representative H. M. Davenport	b. Title Judge	c. Telephone 903-654-3025
d. Signature of Authorized Representative 		e. Date Signed 4-6-07

INSTRUCTIONS FOR THE SF424

Public reporting burden for this collection of information is estimated to average 45 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0043), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET; SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

This is a standard form used by applicants as a required face sheet for pre applications and application submitted for Federal assistance. It will be used by Federal agencies to obtain applicant certification that States which have established a review and comment procedure in response to Executive Order 12372 and have selected the program to be included in their process, have been given an opportunity to review the applicant's submission.

Item: Entry:

1. Self -Explanatory.
2. Data application submitted to Federal Agency (or State if applicable) & applicant's control number (if applicable).
3. State use only (if applicable).
4. Enter Date Received by Federal Agency, Federal identification number: if this application is to continue or revise an existing award, enter present Federal identifier number. If for a new project, leave blank.
5. Enter a legal name of applicant, name of primary organizational unit (including division is applicable), which will undertake the assistance activity, enter the organization's DUNS number (received from Dun and Bradstreet), enter the complete address of the applicant (including country), and name, telephone number, email and fax of the person to contact on matters related to this application.
6. Enter employer Identification Number (EIN) as assigned by the Internal Revenue Service.
7. Enter the appropriate letter in the space provided.
8. Check appropriate box and enter appropriate letter(s) in the space(s) provided;
 - "New " means a new assistance award
 - "Continuation" means any change in the Federal Government's financial obligation or contingent liability from an existing obligations
 - "Revision" means any change in the Federal Government's financial obligation or contingent liability from an existing obligation.
9. Name of Federal agency from which assistance is being requested with this application.
10. Use the Catalog of Federal Domestic Assistance number and title of the program under which assistance is requested.

Item: Entry:

11. Enter a brief descriptive title of project. If more than one program is involved, you should append an explanation on a separate sheet. If appropriate (e.g., construction or real property projects), attach a map showing project location. For pre application, use a separate sheet to provide a summary description of this project.
12. List only the largest political entities affected (e.g., State, counties, cities).
13. Self- Explanatory.
14. List the applicant's Congressional-District and any District(s) affected by the program or project.
15. Amount requested or to be contributed during the first funding/budget period by each contributor. Value of in kind contributions should be included on appropriate lines as applicable. If the action will result in a dollar change to an existing award, indicate only the amount of the change. For decrease, enclose the amounts in parentheses. If both basic and supplemental amounts are included, show breakdown on an attached sheet. For multiple program funding, use totals and show breakdown using same categories as item 15.
16. Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the State intergovernmental review process.
17. This question applies to the applicant organization, not the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans and taxes.
18. To be signed by the authorized representative of the applicant. A copy of the governing body's authorization for you to sign this application as official representative must be on file in the applicant's office. (Certain Federal agencies may require that this authorization be submitted as part of the application.

Section c – Non-federal Resources

(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS
8.	\$	\$	\$	\$
9.				
10.				
11.				
12. TOTAL (sum of line 8 – 11)	\$	\$	\$	\$

SECTION D – FORCASTED CASH NEEDS

	Total for 1 st Year	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
13. Federal	\$2,203,000	\$550,750.00	\$550,750.00	\$550,750.00	\$550,750.00
14. Non-Federal					
15. TOTAL (sum of 13 and 14)	\$	\$	\$	\$	\$

SECTION E – BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

(a) Grant Program	(b) First	(c) Second	(d) Third	(e) Fourth
16.				
17.				
18.				
19.				
20.				

SECTION F – OTHER BUDGET INFORMATION

21. Direct Charges:	22. Indirect Charges:
23. Remarks	

INSTRUCTIONS FOR THE SF-424A

Public reporting burden for this collection of information is estimated to average 180 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to the Office of Management and Budget, Paperwork Reduction Project (0348-0044), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET, SEND IT OT THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

General Instruction

This form is designed so that application can be made for funds from one or more grant programs. In preparing the budget, adhere to any existing Federal grantor agency guidelines, which prescribe how and whether budgeted amounts should be separately shown for different functions or activities within the program. For some programs, grantor agencies may require budgets to be separately shown by function or activity. For other programs, grantor agencies may require a breakdown by function or activity. Section A,B,C, and D should include budget estimates for the whole project except when applying for assistance which requires Federal authorization in annual or other funding period increments. In the latter case, Sections A, B,C, and D should provide the budget for the first budget period (usually a year) and Section E should present the need for Federal assistance in the subsequent budget periods. All applications should contain a breakdown by the object class categories shown in Lines a-k of Section B.

Section A. Budget Summary Lines 1-4 column (a) and (b)

For applications pertaining to a single Federal grant program (Federal Domestic Assistance Catalog number) and not requiring a functional or activity breakdown, enter on Line 1 under Column (a) the catalog program title and the catalog number in Column (b).

For application pertaining to a single program requiring budget amounts by multiple functions or activities, enter the name of each activity or function on each line in Column (a), and enter the catalog number in column (b).

For application pertaining to multiple programs where none of the programs require a breakdown by function or activity, enter the catalog program title on each line in column (a) and the respective catalog number on each line in column (b).

For application pertaining to multiple programs where one or more programs require a breakdown by function or activity, prepare a separate sheet for each program requiring the breakdown. Additional sheets should be used when one form does not provide adequate space for all breakdown of data required. However, when more than

one sheet is used, the first page should provide the summary totals by programs.

Lines 1-4, column (c) through (g)

For new application, leave columns (c) and (d) blank. For each line entry in Column (a) and (b), enter in Column (e), (f), and (g) the appropriate amounts of funds needed to support the project for the first funding period (usually a year).

For continuing grant program applications, submit these forms before the end of each funding period as required by the grantor agency. Enter in column (c) and (d) the estimated amounts of funds which will remain unobligated at the end of the grant funding period only if the Federal grantor agency instructions provide for this. Otherwise, leave these columns blank. Enter in column (e) and (f) the amounts of funds needed for the upcoming period. The amount(s) in column (g) should be the sum of amounts in Column (e) and (f).

For supplemental grants and changes to existing grants, do not use column (c) and (d). Enter in Column (e) the amount of the increase or decrease of Federal funds and enter in column (f) the amount of the increase of decrease of non-federal funds. In Column (g) enter the new total budgeted amount (Federal and non-federal which includes the total previous authorized budgeted amounts plus or minus, as appropriate, the amounts shown in column (e) and (f). The amount(s) in column (g) should not equal the sum of amounts in column (e) and (f).

Line 5- Show the totals for all columns used.

Section B Budget Categories

In the column headings (1) through (4), enter the titles of the same programs, functions, and activities shown on line 1-4, column (a), Section A. When additional sheets are prepared for Section A, provide similar column headings on each sheet. For each program, function or activity, fill in the total requirements for funds (both Federal and non-Federal) by object class categories.

Lines 6a-I- Show the totals of Lines 6a to 6h in each column.

Line 6j- Show the amount of indirect cost.

Line 6K- Enter the total of amounts on Lines 6i and 6j. For all applications for new grants and continuation grants the total amount in column (5), Line 6k, should be the same as the total amount shown in Section A, column (g), Line 5. For supplemental grants and changes to grants, the total amount of the increase or decrease as shown in column (1)-(4), Line 6k should be the same as the sum of the amounts in Section A, column (e) and (f) on Line 5.

Line 7- Enter the estimated amount of income, if any expected to be generated from this project. Do not add or subtract this amount. Show under the program narrative statement the nature and source of income. The estimated amount of program income may be considered by the federal grantor agency in determining the total amount of the grant.

Section C. Non-Federal Resources

Lines 8-11 Enter amounts of non-federal resources that will be used on the grant. If in-kind contributions are included, provide a brief explanation on a separate sheet.
Column (a) Enter the program titles identical to column (a), Section A. A breakdown by function or activity is not necessary.

Column (b) Enter the contribution to be made by the applicant.

Column (c) Enter the amount of the State's cash and in-kind contribution if the applicant is not a State or State agency. Applicants which are a State or State agencies should leave this column blank.

Column (d) Enter the amount of cash and in-kind contribution to be made from all other sources.

Column (e) Enter total of column (b),(c), and (d).

Line 12- Enter the total for each of column (b)-(e). The amount in column (e) should be equal to the amount on Line 5, column (f) section A.

Section D. Forecasted Cash Needs

Line 13 Enter the amount of cash needed by quarter from the grantor agency during the first year.

Line 14 -Enter the amount of cash from all other sources needed by quarter during the first year.

Line 15 - Enter the totals of amounts on Lines 13 and 14.

Section E. Budget Estimates of Federal Funds Needed for Balance of the Project

Lines 16-19- Enter in Column (a) the same grant program titles shown in Column (a), Section A. A breakdown by function or activity is not necessary. For new applications and continuation grant applications, enter in the proper columns amounts of Federal funds which will be needed to complete the program or project over the succeeding funding period (usually in years). This section need not be completed for revisions (amendments, changes, or supplements) to funds for the current year of existing grants.

If more than four lines are needed to list the program titles, submit additional schedules as necessary.

Line 20- Enter the total for each of the Column (b)-(e). When additional schedules are prepared for this section, annotate accordingly and show the overall totals on this line.

Section F. Other Budget Information

Line 21 - Use this space to explain amounts for individual direct object class cost categories that may appear to be out of the ordinary or to explain the details as required by the Federal grantor agency.

Line 22- Enter the types of indirect rate (provisional, predetermined, final or fixed) that will be in effect during the funding period, the estimated amount of the base to which the rate is applied, and the total indirect expense.

Line 23- Provide any other explanations or comments deemed necessary.

ASSURANCES – NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

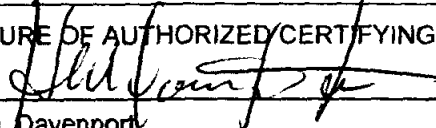
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET, SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program, if you have questions, please contact the awarding agency. Further, certain Federal-awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-federal share of project cost) to ensure proper planning, management and completion of the project describe in this application.
2. Will give the awarding agency, the Comptroller General of United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all record, books, paper, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U. U. C. 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C. F. R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U. S. C. 1681- 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U. S. C. 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U. S. C. 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P. L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P. L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) 523 and 527 of the Public Health Service Act of 1912 (42 U. S. C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U S C. 3601 et seq), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocations Assistance and Real Property Acquisition Policies Act of 1970 (P. L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assistance programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U. S.C. 1501-1508 and 7324-7328) which limit the political activities are funded in whole or in part with Federal Funds.

- 9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U. S. C. 276a to 276a - 7), the Copeland Act (40 U. S. C. 276c and 18 U. S. C. 874), and the Contract Work Hours and Safety Standards Act (40 U. S. C. 327-333), regarding labor standards for federally assisted construction sub agreements.
- 10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- 11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176 (c) if the Clear Air Act of 1955, as amended (42 U.S.C. 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L..93-205).
- 12. Will comply with the Wild and Scenic: Rivers Act of 1968 (16 U.S.C. 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- 13. Will assist the awarding agency in assuring compliance with section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties) and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
- 14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
- 15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
- 16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
- 17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984 or OMB Circular No. A-133, Audits of Institutions of Higher Learning and other Non-profit Institutions.
- 18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  H. M. Davenport	TITLE Judge
APPLICANT ORGANIZATION Navarro County Sheriff's Office	DATE SUBMITTED April 9 '07

BUDGET INFORMATION – CONSTRUCTION PROGRAMS

NOTE: Certain Federal assistance programs require additional computations to arrive at the Federal share of project costs eligible for participation. If such is the case your will be notified

COST CLASSIFICATION	a. Total Cost	b. Costs Not Allowable for Participation	c. Total Allowable Costs (Column a-b)
1. Administrative and legal expenses			
2. Land, structures, rights of way, appraisals, etc.			
3. Relocation expenses and payments			
4. Architectural and engineering fees			
5. Other architectural and engineering fees			
6. Project inspection fees			
7. Site work			
8. Demolition and removal			
9. Construction			
10. Equipment			
11. Miscellaneous			
12. SUBTOTAL (sum of lines 1 – 11)			
13. Contingencies			
14. SUBTOTAL			
15. Project (program) income			
16. TOTAL PROJECT COSTS (subtract # 15 from # 14)			

FEDERAL FUNDING

17. Federal assistance requested, calculate as follows (Consult Federal agency for Federal percentage share). Enter resulting Federal share.	Enter eligible costs from line 16c Multiply X _____%	
--	--	--

723

INSTRUCTION FOR THE SF 424-C

Public reporting burden for this collection of information is estimated to average 180 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0041), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET, SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

This sheet is to be used for the following types of applications: (1) "New" (means a new [previous Un-funded] assistance award); (2) "Continuation" (means funding in a succeeding budget which stemmed from a prior agreement to fund); and (3) "Revised" (means any changes in the Federal government's financial obligation or contingent liability from an existing obligation). If there is no change in the award amount there is no need to complete this form. Certain Federal agencies may require only an explanatory letter to the effect minor (no cost) changes. If you have questions please contact the Federal agency.

Column a.- If this is an application for a "New" project, enter the total estimated cost of each of the items listed on lines 1 through 16 (as applicable) under "COST CLASSIFICATIONS."

If this application entails a change to an existing award, enter the eligible amounts approved under the previous award for the items under "COST CLASSIFICATION"

Column b. If this is an application for a "New" project, enter that portion of the cost of each item in Column a. which is not allowable for Federal Assistance. Contact the Federal agency for assistance in determining the allowability of specific costs.

If this application entails a change to an existing award, enter the adjustment [+ or (-)] to the previously approved costs (from column a.) reflected in this application.

Column c. This is the net of line 1 through 16 in columns "a" and "b".

Line 1- Enter estimated amounts needed to cover administrative expenses. Do not include costs which are related to the normal functions of government. Allowable legal costs are generally only those associated with the purchase of land which is allowable for Federal participation and certain services in support of construction of the project.

Line 2 - Enter estimated site and right(s) of way acquisition costs (this includes purchase, lease, and/or easements).

Line 3 - Enter estimated cost related to relocation advisory assistance, replacement housing, and relocation payments to displaced persons and businesses, etc.

Line 4 - Enter estimate basic engineering fees related to construction (this includes start-up services and preparation of project performance work plan).

Line 5 - Enter estimated engineering costs, such as surveys, tests, soil borings, etc.

Line 6 - Enter estimated engineering inspection costs.

Line 7 - Enter estimated costs of site preparation and restoration which are not included in the basic construction contract.

Line 9 - Enter estimated cost of the construction contract.

Line 10 - Enter estimated cost of office, shop, laboratory, safety equipment, etc. to be used at the facility, if such costs are not included in the construction contract.

Line 11 - Enter estimated miscellaneous costs.

Line 12 - Total of items 1 through 11.

Line 13 - Enter estimated contingency costs. (Consult the Federal agency for the percentage of the estimated construction cost to use.)

Line 14 - Enter the total of lines 12 and 13.

Line 15 - Enter estimated program income to be earned during the grant period, e.g. salvaged materials, etc.

Line 16 - Subtract line 15 from line 14.

Line 17 - This block is for the computation of the Federal share. Multiply the total allowable project costs from line 16, column "c" by the Federal percentage share (this may be up to 100 percent; consult Federal agency for Federal percentage share) and enter the product on line 17.

ASSURANCES – CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estate or any other aspect of this collection of information, including suggestions for reducing this burden, to the office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

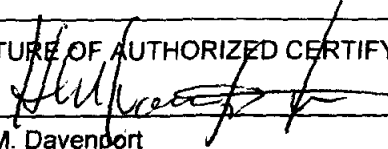
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET, SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regards to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or present the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. 4728-4763) relating to prescribed standards for merit system for programs funded under one of the nineteen statutes or regulations specified in appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900 Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686) which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794) which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107) which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 93-255), as amended, relating to non-discrimination on the basis of drug abuse; (f) the comprehensive alcohol Abuse and alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient record; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) any other non-discrimination provisions in the specific statute(s) under which application for Federal assistance is being made and (j) the requirements on any other non-discrimination Statute(s) which may apply to the application.

- 11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally assisted programs. These requirements apply to all interest in real property acquired for project purpose regardless of Federal participation in purchases.
- 12. Will comply with the provisions of the Hatch Act (5 U.S.C. 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- 13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. 276a to 276a-7), the Copeland Act (40 U.S.C. 276c and 18 U.S.C. 874), The contract Work hours and safety Standards Act (40 U. S. C. 327-333) regarding labor standards for federally assisted construction subagreements.
- 14. Will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more
- 15. Will comply with environmental standards which may be prescribe pursuant to the following: (a) institution of environmental quality control measures under the National environmental policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazard in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered species Act of 1973, as amended, (P.L. 93-205).
- 16. Will comply with the wild and scenic rivers act of 1968 (16 U.S.C. 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- 17. Will assist the awarding agency in assuring compliance with section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and preservation of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
- 18. Will cause to be performed the required financial and compliance audits in accordance with the single Audit Act of 1984.
- 19. Will comply with all applicable requirements of all other Federal laws, Executive Orders, regulations and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  H. M. Davenport	TITLE Judge
APPLICANT ORGANIZATION Navarro County Sheriff's Office	DATE SUBMITTED April 9 '07

OFFICE OF NATIONAL CONTROL POLICY

CERTIFICATIONS REGARDING LOBBYING, DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; DRUG-FREE WORKPLACE REQUIREMENTS; FEDERAL DEBT STATUS, AND NONDISCRIMINATION STATUS AND IMPLEMENTING REGULATIONS

Instructions for the certifications

General Requirements

The Office of National Drug Control Policy (ONDCP) is required to obtain from all applicants' certifications regarding federal debt status, debarment and suspension, and a drug free workplace. Applicants requesting monies greater than \$100,000 in grants funds must also certify regarding lobbying activities and may be required to submit a "Disclosure of Lobbying Activities" (Standard Form LLL). Institutional applicants are required to certify that they will comply with the nondiscrimination statutes and implementing regulations.

Applicants should refer to the regulations cited below to determine the certifications to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of the form provides for compliance with certification requirements under 21 CFR part 1405, "New Restrictions on Lobbying" and 21 CFR part 1414, Government wide Debarment and Suspension. (Non procurement), Certification Regarding Federal debt Status (OMB Circular A-129), and Certification Regarding the Nondiscrimination Statutes and Implementing Regulations. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Office of National Drug Control Policy determines to award the covered cooperative agreement

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented in 21 CFR part 1405, for persons entering into a cooperative agreement over \$100,000, as defined at 21 CFR Part 1405, the applicant certifies that:

- (a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement.
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal Grant or cooperative agreement, the undersigned shall complete and submit Standard Form -LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

- (c) The undersigned shall require that the language of this certification be included in the award document for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTER (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension and implemented at 21 CFR Part 1404, for prospective participants in primary covered transactions

A. The applicant certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or and a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State, or local) transaction or contract under a public transaction' violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for o otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) terminated for cause or default;and

B. Where the applicant is unable to certify to any of the statements in this certification. He or she shall attach an explanation to the application.

2. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug Free Workplace Act of 1988, and implemented at 21 CFR Part 1404 Subpart F.

A. The applicant certifies that it will or will continue to provide a drug free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the applicant's workplace and specifying the actions that will be taken against employees for violations of such prohibition;
- (b) Establishing an on-going drug free awareness program to inform employees about

- (1) The dangers of drug abuse in the workplace;
 - (2) The applicant's policy of maintaining a drug free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violation occurring in the workplace;
- (d) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (e) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will

- (1) Abide by the terms of the statement; and
- (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction:

- (f) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such convictions. Employers of convicted employees must provide notice including position title, to: The Assistance Center, 8401 Northwest 53rd Terrace, suite 200, Miami, Florida 33166. Notice shall include the identification number of each affected grant;

- (g) Taking one of the following actions within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted-

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal State, or local health, law enforcement, or other appropriate agency;
- (f) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B The applicant may insert in the space provided below the site(s) for the performance of work done in connection with the specific cooperative agreement:

Place of Performance (street address, city, country, state, zip code)

Navarro County Sheriff's Office

Check if there are workplaces on file that are not identified here.

The regulations provide that a recipient that is a State may elect of make one certification in each Federal fiscal year. A copy of which should be included with each application for ONDCP Funding.

DRUG FREE WORKPLACE (RECIPIENTS WHO ARE INDIVIDUALS)

As required by the Drug Free Workplace Act of 1988, and implemented at 21 CFR Part 1404 Subpart F.

- A. as a condition of the cooperative agreement, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conduction any activity with the grant; and
- B. If convicted of a criminal drug offense resulting form a violation occurring during the conduct of any grant activity, I will report the conviction in writing, within 10 calendar days of the conviction, to: The Assistance Center, 8401 Northwest 53rd Terrace, Suite 208, Miami, Florida 33166.

4. CERTIFICATION REGARDING FEDERAL DEBT STATUS (OMB Circular A-129)

The Applicant certifies to the best of its knowledge and belief, that it is not delinquent in the repayment of any federal debt.

5. CERTIFICATION REGARDING THE NONDISCRIMINATIN STATUTES AND IMPLEMENTING REGULATIONS

The applicant certifies that it will comply with the following nondiscrimination statues and their implementing regulations: (a) title VI of the Civil right Act of 1964 (42 U.S.C. 2000D et seq.) which provides that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of or be otherwise subjected to discrimination under any program or activity for which the applicant received federal financial assistance; (b) Section 504 if the rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicap in programs and activities receiving federal financial assistance; (c) title IX of the Education Amendments of 1972m as amended (20 U.S.C. 1981 et seq.) which prohibits discrimination on the basis of sex in education programs and activities receiving federal financial assistance; and (d) the Age Discrimination Act of 1975, and amended (42 U.S.C. 6101 et seq.) which prohibits discrimination on the basis of age in programs and activities receiving federal financial assistance, except that actions which reasonably take age into account as a factor necessary for the normal operation or achievement of any statutory objective of the project or activity shall not violate this statute

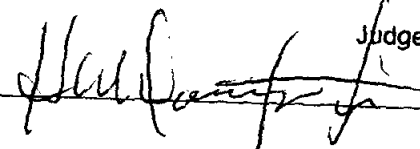
As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Grantee Name and Address: Navarro County Sheriff's Office
300 W. 3rd Avenue
Corsicana, TX 75110

Application Number and/or Project Name: I7PNT501Z
Multiple Initiative(s)

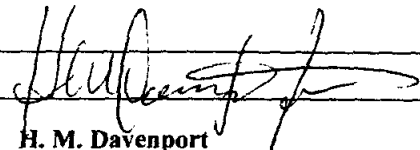
Grantee IRS/Vendor Number: 1756001092A1

Type Name and Title of Authorized Representative: H. M. Davenport

5. Signature:  Judge

6. Date: 4-9-07

DISCLOSURE OF LOBBYING ACTIVITIES
 Complete this form to disclose activities pursuant to 31 U.S.C. 1352
 (See reverse for public burden disclosure)

<p>1. Type of Federal Action:</p> <p><input checked="" type="checkbox"/> b</p> <p>a. contract b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance</p>	<p>2. Status of Federal Action</p> <p><input checked="" type="checkbox"/> b</p> <p>a. bid/offer/application b. Initial award c. post-award</p>	<p>3. Report Type</p> <p><input checked="" type="checkbox"/> a</p> <p>a. Initial filing b. material change</p> <p>For Material Change only Year: _____ Quarter: _____ Date of last report: _____</p>
<p>4. Name and Address of reporting Entity</p> <p><input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier ____, if known:</p> <p>Navarro County Sheriff's Office</p> <p>Congressional District, if known</p>		<p>5. If reporting entity in No. 4 is Subawardee, Enter name and address of Prime:</p> <p>Congressional District, if known</p>
<p>6. Federal Department/Agency:</p> <p align="center">ONDCP</p>	<p>7. Federal Program Name/Description:</p> <p align="center">HIDTA</p>	
<p>8. Federal Action Number, if known</p> <p>I7PNTF501Z</p>	<p>9. Award Amount, if known</p> <p>\$2,203,000</p>	
<p>10. a. Name and Address of Lobbying Entity (if individual, last name, first name, MI)</p> <p>None</p>	<p>b. Individuals Performing Services (including address if different from No. 10a) last name, first name, MI)</p> <p align="center">None</p>	
<p>(attach Continuation Sheet (s) SF-LLL-A, if necessary)</p>		
<p>11. Amount of Payment (check all that apply):</p> <p>\$ <u>N/A</u> ___ actual ___ planned</p>	<p>13. Type of Payment (check all that apply)</p> <p>___ a. retainer ___ b. one-time fee ___ c. commission ___ d. contingent fee ___ e. deferred ___ f. other; specify: _____</p>	
<p>12. Form of Payment (check all that apply):</p> <p>___ a. cash ___ b. in-kind; specify: nature _____ value _____</p>		
<p>14. Brief Description of Services Performed or to be Performed and Date(s) of Service, including officer(s), employee(s), or Member(s) contacted, for Payment indicated in Item 11:</p> <p align="center">HIDTA Related Initiatives</p> <p align="center">(attach Continuation Sheet (s) SF-LLL-A, if necessary)</p>		
<p>15. Continuation Sheet(s) SF-LLL-A attached: ___ Yes <input checked="" type="checkbox"/> No</p>		
<p>16. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is requested pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</p>		<p>Signature: </p> <p>Print Name: H. M. Davenport</p> <p>Title: Judge</p> <p>Telephone No.: _____ Date: <u>4-9-07</u></p>
<p>Federal Use Only:</p>		<p align="center">Authorized for local reproduction Standard Form - LLL</p>

730A

VACANCIES FILLED BY COMMISSIONERS COURT INCLUDE: County Judge, County Clerk, Joint District-County Clerk, County Attorney, County Treasurer, County Surveyor, Sheriff, Tax Assessor-Collector, Justice of the Peace, Constable (also Inspector of Hides and Animals and County School Superintendent if still in existence).

VACANCIES FILLED BY COUNTY JUDGE: County Commissioner.

VACANCIES FILLED BY DISTRICT JUDGE: District Clerk. (Where a vacancy occurs in a county having two or more district courts, the vacancy is to be filled by the judges of such courts. If they fail to agree, the governor, upon certificate of such judges, orders a special election to fill the vacancy for the unexpired terms.)

INSTRUCTIONS TO COUNTY CLERK: Mail one copy of this form to: Secretary of State, Elections Division, P.O. Box 12060, Austin, Texas 78711. A commission and identification card will be issued to the appointee.

**CERTIFICATE OF APPOINTMENT
TO FILL A VACANCY IN OFFICE**

I do hereby certify that the below mentioned person was appointed by the

 County Judge
 District Judge
 X County Commissioners Court

to fill a vacancy in the office of Tax Assessor-Collector until the next general election or end of the term, as appropriate. This vacancy was created by Peggy Blackwell Moore and occurred on March 31, 2007¹ and effective on _____².

I further certify that the appointee's oath and bond (if bond required) were filed in my office and recorded in the Bond and Deputation records on April 23, 2007
(month/day/year).

Sherry Dowd
COUNTY CLERK
Navarro COUNTY

BY: Sherry Dowd

Russell P. Hudson
PRINTED NAME OF APPOINTEE

Tax/Assessor/Collector
OFFICE TITLE (include precinct/place if applicable)

PO Box 1070 Corsicana, TX 75151
OFFICE ADDRESS (include street or P.O. Box, city and zip)



¹ For election purposes, the vacancy occurs on the date the authority accepts the resignation of the person resigning or eight days after filed.

Navarro County Commissioner's Court Order

WHEREAS, on March 30th, 2007, the Navarro County Judge issued a proclamation declaring a state of disaster for Navarro County resulting from

Flash Flooding throughout the county due to excessive rainfall;

WHEREAS, the conditions necessitating declaration of a state of disaster continue to exist; and

WHEREAS, §418.108(b) of the Texas Government Code provides that a local state of disaster may not be continued for a period of excess of seven days without the consent of the governing body of the political subdivision;

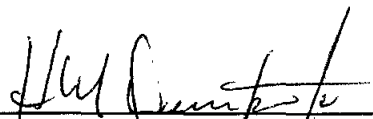
NOW THEREFORE, BE IT ORDERED BY THE COMMISSIONER'S COURT of Navarro County:

1. That the state of disaster proclaimed for Navarro County by the County Judge on March 30th shall continue until terminated by order of the Commissioners Court.

2. This ordinance is passed as an emergency measure and pursuant to Navarro County Emergency Management Operations Plan and shall become effective on the 9th day of April, 2007.

PASSED AND ADOPTED, this 9th day of April, 2007.

APPROVED, this 9th day of April, 2007.




 Navarro County Judge, HM Davenport Jr.



 County Commissioner Pct. 1, Kit Herrington



 County Commissioner Pct. 2, Faith Holt



 County Commissioner Pct. 3, William Baldwin



 County Commissioner Pct. 4, James Olsen