

NAVARRO COUNTY COMMISSIONER'S COURT

A SPECIAL MEETING OF THE NAVARRO COUNTY COMMISSIONER'S COURT WAS HELD ON MONDAY THE, 21ST DAY OF SEPTEMBER, 2009 AT 10:00 A.M., IN THE COURTROOM OF THE NAVARRO COUNTY COURTHOUSE, CORSICANA, TEXAS. PRESIDING JUDGE HM DAVENPORT, COMMISSIONERS PRESENT KIT HERRINGTON, FAITH HOLT, DAVID WARREN, AND JAMES OLSEN

1. 10:06 A.M. MOTION TO CONVENE BY HERRINGTON SEC BY HOLT
ALL VOTED AYE MOTION CARRIED
2. OPENING PRAYER BY COMMISSIONERS OLSEN
3. MOTION TO APPROVE CONTINUING THE FUNDING OF EMERGENCY SERVICE DISTRICT, PRECINCT 2 BY HOLT SEC BY WARREN
ALL VOTED AYE MOTION CARRIED
4. MOTION TO APPROVE DISTRICT COURT ORDER RELATING TO THE SALARY OF THE COUNTY AUDITOR, ASSISTANT COUNTY AUDITORS AND DISTRICT COURT REPORTER BY OLSEN SEC BY WARREN
ALL VOTED AYE MOTION CARRIED **TO WIT PG 125-126**
5. PUBLIC HEARING ON PRESERVATION AND RESTORATION RECORDS ARCHIVAL PLAN
6. MOTION OF APPROVAL OF PRESERVATION AND RESTORATION RECORDS ARCHIVAL PLAN BY HOLT SEC BY WARREN
ALL VOTED AYE MOTION CARRIED **TO WIT PG 127-129**
7. PUBLIC HEARING ON THE PROPOSED BUDGET FOR FISCAL YEAR 2009-2010
8. MOTION OF APPROVAL OF THE ADOPTION OF THE FISCAL YEAR 2009-2010 BUDGET BY HERRINGTON SEC BY HOLT **TO WIT PG 130-131**
ALL VOTED AYE MOTION CARRIED
9. MOTION OF APPROVAL OF ADOPTION OF THE 2009 TAX RATE OF \$0.6270 BY HERRINGTON SEC BY WARREN **TO WIT PG 132**
ALL VOTED AYE MOTION CARRIED

- 10. MOTION TO APPROVE RATIFYING THE PROPERTY TAX INCREASE REFLECTED IN THE FISCAL YEAR 2009-2010 BUDGET BY HERRINGTON SEC BY HOLT
ALL VOTED AYE MOTION CARRIED
- 11. MOTION TO ADJOURN BY HOLT SEC BY WARREN
ALL VOTED AYE MOTION CARRIED

THESE MINUTES ARE HEREBY APPROVED THIS 28 DAY OF SEPTEMBER 2009.

JUDGE HM DAVENPORT *HM Davenport*

COMR.PCT.1 KIT HERRINGTON *Kit Herrington*

COMR.PCT.2 FAITH HOLT *Faith L. Holt*

COMR.PCT.3 DAVID "BUTCH" WARREN *David Warren*

COMR.PCT.4 JAMES OLSEN *James Olsen*

I, SHERRY DOWD, NAVARRO COUNTY CLERK, ATTEST THAT THE FOREGOING IS A TRUE AND ACCURATE ACCOUNTING OF THE COMMISSIONERS COURT'S AUTHORIZED PROCEEDING FOR SEPTEMBER 21ST, 2009.

SIGNED 28 DAY OF SEPTEMBER 2009.

Sherry Dowd
SHERRY DOWD, COUNTY CLERK

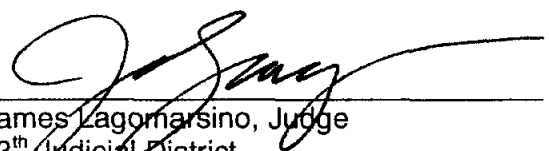


IN RE: SALARIES FOR THE COUNTY AUDITOR, AUDITOR'S STAFF AND COURT REPORTER

ORDER

It is ORDERED that the salaries of the County Auditor, her staff and that of the Court Reporter for the fiscal year ending September 30, 2010 are set in conformity with the exhibit attached to the transcript of the hearing held September 21, 2009. A copy of such proceeding is attached to this order.

ENTERED and SIGNED on September 21, 2009.


James Zagomarsino, Judge
13th Judicial District

MARILYN GREER
DISTRICT CLERK
NAVARRO COUNTY, TX
M. Greer DEPUTY

2009 SEP 21 PM 1:44

FILED

CERTIFIED A TRUE COPY
MARILYN GREER
DISTRICT CLERK, NAVARRO COUNTY, TX
ATTEST: 9-21, 20 09
BY: M. Greer DEPUTY

**NAVARRO COUNTY
PUBLIC HEARING - SALARIES OF COUNTY AUDITOR, STAFF AND COURT REPORTER
FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2010**

126

EMP NO.	EMPLOYEE	2009 ANNUAL SALARY	CURRENT LONGEVITY	CURRENT TOTAL SALARY
COUNTY AUDITOR				
495 001	COUNTY AUDITOR	84,475	-	84,475

2010 ANNUAL SALARY	LONGEVITY	TOTAL SALARY PER JUDGE'S ORDER
84,475	-	84,475

495 002	FIRST ASST COUNTY AUDITOR	36,939	1,650	38,589
495 003	ASSISTANT COUNTY AUDITOR	36,400	1,800	38,200
495 006	ASSISTANT COUNTY AUDITOR	33,154	1,000	34,154
495 010	ASSISTANT COUNTY AUDITOR	33,154	1,125	34,279
495 011	ASSISTANT COUNTY AUDITOR	33,154	875	34,029
TOTALS		257,276	6,450	263,726

36,939	1,800	38,739
36,400	1,950	38,350
33,154	1,125	34,279
33,154	1,250	34,404
33,154	1,000	34,154
257,276	7,125	264,401

COURT REPORTER				
435 003	COURT REPORTER	53,072	2,250	55,322

53,072	-	53,072
--------	---	--------

NOTE: County Judge compensation shown below is for comparison purposes only in order to satisfy requirements of Section 152.032 of *The Texas Local Government Code*.

COUNTY JUDGE				
425 006	COUNTY JUDGE	65,039	100	65,139
425 006	STATE SUPPLEMENT	15,000	-	15,000
425 006	JUVENILE BOARD	4,800	-	4,800
425 006	TRAVEL & PHONE ALLOWANCE	4,800	-	4,800
TOTAL COUNTY JUDGE		89,639	100	89,739

65,039	200	65,239
15,000	-	15,000
4,800	-	4,800
5,820	-	5,820
90,659	200	90,859

COUNTY CLERK

PRESERVATION AND RESTORATION RECORDS ARCHIVAL PLAN



*Navarro County Courthouse
Corsicana, Texas*

COUNTY CLERK

PRESERVATION AND RESTORATION RECORDS ARCHIVAL PLAN

EXECUTIVE SUMMARY

The County Clerks office wants to take advantage of new legislation that is designed to preserve archived records by adding an archive fee to each filed or recorded document. This fee is to be dedicated to that task. The vast majority of the permanent records in the County Clerks office are paper based. These records are used on a daily basis by the public and are vulnerable to loss by theft and wear and tear.

With no cost to the County, these records can be preserved by adding an archive fee to cover the cost of microfilming the paper based documents.

Additionally, significant space savings will be realized where documents are currently larger than legal size. During the preservation and restoration process, these documents will be reprinted to legal size paper.

INTRODUCTION

Currently, Counties adjacent to international borders have the ability to charge a records archive fee not exceed \$5.00 for the recording or filing of public documents in county clerks offices. SB 1731 removes "adjacent to international borders" restriction and opens the fee to all Texas counties. S.B. 1731 provides for a fee not to exceed \$5.00 to be imposed for recording or filing public documents in county clerk offices in any county for the purpose of preserving, restoring, and managing county records.

County Clerks are currently authorized to collect a records management fee for maintaining and preserving current documents. In most cases, this fee is not sufficient to also preserve and restore archived records. This new legislation is designed to target archived records.

This bill authorizes the commissioner's court to adopt a records archive fee as part of the county's annual budget. If the provisions of SB 1731 are implemented, the county will experience a revenue gain. This additional revenue will be dedicated to helping county clerks focus on preserving older records.

The effective date of this Act is September 1, 2003 and expires September 1, 2008.

Effective June 17, 2005 SB 526 repeals the sunset date and lets the County Clerk designate the records, instead of it only covering recorders prior to 1/1/1990.

ARCHIVE PLAN
Fiscal Year 2009-2010

The next project I would like to use the archival fee for is computerized re-indexing and conversion of real property records from 1985 backwards. This project is to begin to computerize the records filed before Navarro County's real property records were automated. ACS proposes to begin this re-indexing and conversion project with real property records filed from December 31, 1989 and work backwards. Navarro County filed approximately 56,314 documents and 197,100 real property pages between January 1985 and December 1989. Accordingly, ACS estimates the cost of re-indexing, digitizing of records and loading to the computer system as follows:

39,127 Real Property Documents re-indexed @ \$1.99 per instrument	\$ 77,863
197,100 Real Property Records digitized @ \$.25 per image	<u>49,275</u>
Estimated Cost	\$127,138

Estimated total project price \$161,339. It will be about a two (2) year project.

This is done with no cost to the county and will safeguard the records in case of any type of loss. Most importantly will be space savings.

With the completion of the project I will have 25 years of Real Property records and plats on computer.

PROJECTED REVENUE

Documents subject to fees are Official Public Record, Civil, and Probate. This will be approximately \$70,000.00 per year.

Sherry Dowd
Navarro County Clerk

NAVARRO COUNTY, TEXAS

ORDER ADOPTING THE BUDGET FOR FISCAL YEAR 2010

On this the 21ST day of September, A.D., 2009, came to be considered the Budget of estimated revenues and expenditures for the period beginning October 1, 2009 and ending September 30, 2010, and it appearing to the Commissioners Court that said Budget is in accordance with law, and has been duly prepared by the County Judge, assisted by the County Auditor, and fully filed for inspection, and the said corrections thereof having been made by the Commissioners Court on motion made, seconded and carried, it is ordered by the Commissioners Court that the said Budget be, and it is hereby, approved and adopted. It is further ordered by the Court that totals shown in said Budget for total department expenditures be considered to be Budget Line Items and the amounts shown for budget categories and individual items included in those categories be considered to be supplementary information.

PASSED AND APPROVED this 21ST day of September, 2009.

[Signature]
County Judge

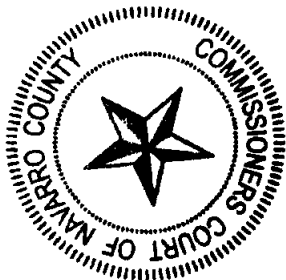
[Signature]
Commissioner, Precinct 1

[Signature]
Commissioner, Precinct 3

[Signature]
Commissioner, Precinct 2

[Signature]
Commissioner, Precinct 4

Subscribed and sworn to before me, the undersigned authority, this the 21ST day of September, 2009.



[Signature]
County Clerk
Navarro County, Texas

NAVARRO COUNTY, TEXAS

BUDGET CERTIFICATE

STATE OF TEXAS

COUNTY OF NAVARRO

FISCAL YEAR OCTOBER 1, 2009 THROUGH SEPTEMBER 30, 2010

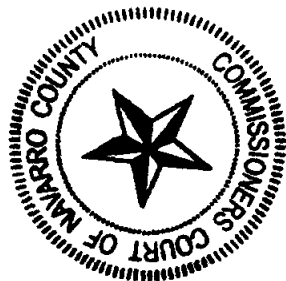
We, H. M. Davenport, Jr., County Judge, and Sherry Dowd, County Clerk of Navarro County, Texas, do hereby certify that the attached budget is a true and correct copy of the budget of Navarro County, Texas as passed and approved by the Commissioners Court of said county on the 21ST day of September, 2009, as the same appears on file in the office of the County Clerk of Navarro County.

H. M. Davenport, Jr.
County Judge

Sherry Dowd
County Clerk

Subscribed and sworn to before me, the undersigned authority, this the 21ST day of September, 2009.

Sherry Dowd
County Clerk
Navarro County, Texas



NAVARRO COUNTY, TEXAS

ORDER ADOPTING THE TAX RATE FOR 2009

On this the 21ST day of September, 2009, came to be considered the Tax Rate for 2009, and it appearing to the Commissioners Court that said Tax Rate has been duly calculated in accordance with law by the county Tax Assessor and Collector, and all required public notices fully filed, and the said Tax Rate, having been duly considered by the Court, on motion made, seconded and carried, it is ordered by the Court that the said Tax Rate be, and it is hereby, approved and adopted as follows:

The General Fund rate shall be \$0.4909 per one hundred dollar valuation;

The Road and Bridge rate shall be \$0.1071 per one hundred dollar valuation;

The Flood Control rate shall be \$0.0090 per one hundred dollar valuation; (All properties with homestead exemption only will receive a \$3,000 exemption on Flood Control Assessment. The Flood Control rate is not subject to abatement.)

The Debt Service rate shall be \$0.0200 per one hundred dollar valuation; and

The Total Tax Rate shall be \$0.6270 per one hundred dollar valuation.

The County shall grant an over 65 exemption of \$15,000 on all properties with a homestead exemption.

The County shall grant a tax freeze for disabled and 65 and over homeowners passed by the Commissioners Court, July 9, 2004.

This Tax Rate will raise more taxes for maintenance and operations than last year's Tax Rate. The Tax Rate will effectively be raised by 9.17 percent and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$52.75.


Passed and approved this 21ST day of September, 2009.



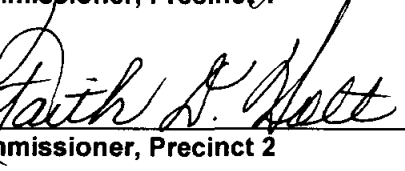
County Judge




Commissioner, Precinct 1



Commissioner, Precinct 3



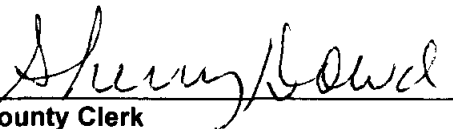
Commissioner, Precinct 2



Commissioner, Precinct 4

Subscribed and sworn to before me, the undersigned authority, this the 21ST day of September, 2009.





County Clerk
Navarro County, Texas