

22



RECEIVED

JAN 12 2023

NAVARRO COUNTY AUDITOR'S OFFICE

NAVARRO COUNTY AUDITOR'S OFFICE
Natalie Robinson, First Assistant
Patty Wells, Assistant
Lisa Clay, Assistant
Jan Wise, Assistant
Krystal McCollum, Assistant

Terri Gillen, County Auditor
Phone: (903) 654-3095

300 W 3rd Ave., Suite 4
Corsicana, TX 75110
e-mail: auditor@navarrocounty.org

Fax: (903) 654-3097

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- System shows invoice paid
- Budget Account Number (Line Item) is missing – Acct # _____
- Insufficient budget in Line Item
- Payment Request inconsistent with County Policy
- Other _____

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: PO # Not Requested for Inv 39965
Unit 2125

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Morris Steward
Signature

01/11/23
Date

Huffman Communications Sales, Inc.

RECEIVED

Sales Invoice

903.872.6032 Fax
P.O. Box 1753
Corsicana, Texas 75151

JAN 04 2023

NAVARRO COUNTY
AUDITOR'S OFFICE

DATE	INVOICE NO.
1/4/2023	39965

BILL TO
Navarro County S. O. 834 312 W. 2nd Avenue Corsicana, Texas 75110

SHIP TO
Navarro County S. O. 834 County Courthouse Corsicana, Texas 75110

P.O. NO.	TERMS	REP	SHIP DATE	SHIP VIA	FOB	PROJECT
unit 2125	Net 30	SCH	1/4/2023			
ITEM	DESCRIPTION			QTY	RATE	AMOUNT
Labor Tech 1	Hourly Labor - Technician Level 1 Services to move radar and connect speaker to radio			4	85.00	340.00
Misc.	Radar interface cable			1	36.00	36.00
<i>Morris Steward</i> <i>01-04-23</i>						

	Total	\$376.00
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JAN 05 2023
NAVARRO COUNTY
AUDITOR'S OFFICE

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: PO # not requested for unit 2807 -
11/22/2022

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Mark Steward
Signature

01-05-2023
Date

RECEIVED

JAN 04 2023

K & S TIRE TOWING AND RECOVERY, INC.
1310 N. BUSINESS 45
CORSICANA, TX. 75110
Phone: 903-872-0745 Fax: 903-872-3363

INVOICE

81417

INVOICE NAVARRO COUNTY
AUDITOR'S OFFICE

Printed Date: 11/22/2022

Work Completed: 11/22/2022

NAVARRO COUNTY SHERIFF - Keith Lewis
312 W 2ND AVE.
CORSICANA, TX 75110
Office 903-654-3001 DISP Keith Lewis 903-654-4048
Fax 903-654-3044 FAX Debra Kelley 903-654-3002

2018 Chevrolet - UNIT#2807 -
Lic # 1385504 Odometer In : 112523
Unit # : UNIT#2807
VIN # : 1GNLCDEC1 JR311794

Part Description / Number	Qty	Sale	Ext	Labor Description	Ext
OIL FILTER PF63E	1.00	8.00	8.00	SERVICE	11.40
RESERVOIR CAP 7046	1.00	12.65	12.65	Changed Motor Oil & Replaced Filter. Replaced with synthetic oil, Lube Chassis, Check all Fluid Levels	
10W30 SYNTHETIC ENGINE OIL per qt	8.00	9.33	74.64	M & B (4 @ \$10.00 EACH) CUSTOMER PROVIDED Symptoms *	40.00
				ALIGNMENT	49.95
				REPLACED COIL PACK AND CAILPOR BOLTS	68.00

Post

Org Estimate 0.00 Revisions 0.00 Current Estimate 0.00

[Signature]
1-3-2023

Labor:	169.35
Parts:	95.29
SubTotal:	264.64
Tax:	0.00
Total:	264.64
Bal Due:	\$264.64

[Payments -]

Vehicle Received 11/22/2022

Customer Number : 383

I hereby authorize the above repair work to be done along with the necessary material and hereby grant you and/or your employees permission to operate the car or truck herein described on street, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto. Warranty on parts and labor is 3 Months or 3000 miles whichever comes first. Warranty work has to be performed in our shop & cannot exceed the original cost of repair.

Signature _____ Date _____



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Insufficient budget in Line Item
Payment Request inconsistent with County Policy
Other

RECEIVED
JAN 05 2023
NAVARRO COUNTY
AUDITOR'S OFFICE

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: PO # not requested for Unit 2691 - 11/22/2022

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Signature: Moses Steward

Date: 1-5-2023

RECEIVED

JAN 04 2023

K & S TIRE TOWING AND RECOVERY, INC.
1310 N. BUSINESS 45
CORSICANA, TX. 75110
Phone: 903-872-0745 Fax: 903-872-3363

INVOICE

81416

INVOICE NAVARRO COUNTY
AUDITOR'S OFFICE

Printed Date: 11/22/2022

Work Completed: 11/22/2022

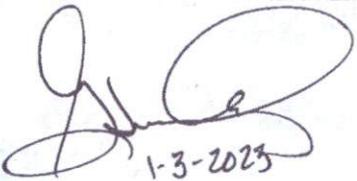
NAVARRO COUNTY SHERIFF - Keith Lewis
312 W 2ND AVE.
CORSICANA, TX 75110
Office 903-654-3001 DISP Keith Lewis 903-654-4048
Fax 903-654-3044 FAX Debra Kelley 903-654-3002

2016 TAHOE - UNIT#2691 -
Lic # : 131-9852 Odometer In : 160981
Unit # : UNIT#2691
VIN # : 1GNLCDEC7 GR262632

Part Description / Number	Qty	Sale	Ext	Labor Description	Ext
COIL PACK UF742	1.00	78.53	78.53	REPLACED COIL PACK	68.00
WELDED FLANGE PASS. SIDE L & M	1.00	70.00	70.00		

Post

Org. Estimate 0.00 Revisions 0.00 Current Estimate 0.00


1-3-2023

Labor:	68.00
Parts:	148.53
SubTotal:	216.53
Tax:	0.00
Total:	216.53
Bal Due:	\$216.53

[Payments -]

Vehicle Received: 11/22/2022

Customer Number : 363

I hereby authorize the above repair work to be done along with the necessary material and hereby grant you and/or your employees permission to operate the car or truck herein described on street, highways or elsewhere for the purpose to testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto. Warranty on parts and labor is 3 Months or 3000 miles whichever comes first. Warranty work has to be performed in our shop & cannot exceed the original cost of repair.

Signature _____ Date _____



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Additional explanation: PO was not requested for INV
6074418/1

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Morris Steward
Signature

01-09-23
Date

FRANK KENT COUNTRY

2000 East State Hwy 31 - Corsicana, TX 75109
Phone: (903) 874-6591

RECEIVED

JAN 05 2023

SERVICE DEPARTMENT HOURS
7:30 a.m. to 6:00 p.m.
Monday - Friday
8:00 a.m. to 12:00 p.m. Saturday

R/O Open Date	R/O Number
10/31/22	6074418/1
R/O Close Date	Status
11/02/22	Reprint
Mileage In	Mileage Out
115393	115393
Service Advisor / Tag #	
GINA TEAFATILLER	
Vehicle Identification Number	
1GNLCDEC6HR249223	
Delivery Date	In-Service Date
00/00/00	04/12/17
Color	License Number

NAVARRO CO S.O.
312 W 2ND AVE
CORNICANA, TX 75110

NAVARRO COUNTY
AUDITOR'S OFFICE

Work Phone	903-654-3002
Home Phone	
Body	2WD 4DR COMMERCIAL

Year	Make	Model
2017	CHEVROLET	TAHOE

Unit #2799 - P/LAS

DESCRIPTION OF SERVICE AND PARTS	AMOUNT
#1 - MR Customer Reports: c/s that the acc are not working Tech: TIM SHULZE(14) Installed 12135194 :SL-N-RELAY (02510-CT) 1@103.31 Found auxiliary battery at 4.5 volts due to auxiliary battery isolation solenoid inoperative. Inspected solenoid circuits and found solenoid fault. Replaced solenoid. Auxiliary battery now charging as designed.	145.00 103.31

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. I hereby authorize the repair work hereinafter to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto.

DISCLAIMER OF WARRANTIES: Any warranties on the products sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

LABOR	145.00
PARTS	103.31
DEDUCTIBLE	.00
SUBLET	.00
SHOP SUPPLIES	24.83
HAZARDOUS MATERIALS	.00
SALES TAX OR TAX I.D.	xxCEPT .00
SPECIAL ORDER DEPOSIT	.00
DISCOUNTS	.00
TOTAL DUE	273.14
A/RNAV001 NAVARRO COUNTY	273.14

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.

X *T. Lewis* 110