



NAVARRO COUNTY AUDITOR'S OFFICE

Natalie Robinson, First-Assistant
Patty Wells, Assistant
Lisa Clay, Assistant
Jan Wise, Assistant
Krystal McCollum, Assistant

Terri Gillen, County Auditor
Phone: (903) 654-3095

300 W 3rd Ave., Suite 4
Corsicana, TX 75110

e-mail: auditor@navarrocounty.org

Fax: (903) 654-3097

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- System shows invoice paid
- Budget Account Number (Line Item) is missing – Acct # _____
- Insufficient budget in Line Item
- Payment Request inconsistent with County Policy
- Other _____

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: _____

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Signature

Date



McKee Lumber Company
 184 North 7th
 Corsicana TX 75110
 903-874-6581
 Fax: 903-872-7936

CUSTOMER COPY
 INVOICE
 2305-504823 PAGE 1 OF 1

SHIPPED TO
 NAVARRO CO COURTHOUSE
 300 W 3RD
 CORSICANA TX 75110

JOB ADDRESS
 NAVARRO CO COURTHOUSE
 300 W 3RD
 CORSICANA TX 75110

ACCOUNT 6543000
JOB 0
SOLD ON 5/4/2023 2:12:56 PM
CUST PICKUP
BRANCH 1000
CUSTOMER POW
STATION M08
CASHIER III
SALESPERSON
ORDER ENTRY

Quantity	UM	Item	Description	D	F	Price	Per	Amount
2	EA	258008	1SPD Fan LGT Switch		Y	4.9000	EA	9.98

Payment Method(s)

Charge to Acct 9.98

Sub Total	9.98
CITY 0.00% Sales Tax	0.00
EXE: ON FILE	
Deposit	
Please Pay This Amount	9.98

E. [Signature]
 Signature

E. [Signature]

RECEIVED

JUN 05 2023

NAVARRO COUNTY
 AUDITOR'S OFFICE



McKee Lumber Company
 104 North 7th
 Corsicana TX 75110
 903-874-6581
 Fax: 903-872-7936

STATEMENT



2306-346711 Pg 1 Of 1
 Date 05/31/23 Acct: 6543000
 Job # - 0 NAVARRO CO.
 COURTHOUSE
 300 W 3RD

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NAVARRO COUNTY
 AUDITOR'S OFFICE

NAVARRO CO. COURTHOUSE
 300 W 3RD
 CORSICANA TX 75110

Pay By 06/10/23 9.98

TOTAL PAID

Please return top portion with your payment.

Date	Transaction	Document #	Reference	Amount
			Beginning Balance	0.00
05/04/23	Invoice	2305-504823		9.98
			Ending Balance	9.98

Current	9.98
Past Due	
30-Day	0.00
60 Day	0.00
90 Day	0.00
> 90	0.00
Finance Chrg	0.00
Balance	9.98

Account: 6543000
 NAVARRO CO.
 COURTHOUSE
 300 W 3RD
 CORSICANA TX 75110
 Job # - 0 NAVARRO CO.
 COURTHOUSE
 300 W 3RD



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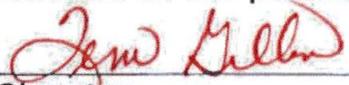
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Signature

Date



Remit To:	Invoice 311265	Date 5-Jun-2023
Complete Supply, Inc. 13821 Diplomat Drive Farmers Branch, TX 75234 (214) 231-3631 Phone (214) 231- 3636 Fax	PO Number REPAIR Order Date 31-Mar-2023 Ship Date 5-Jun-2023 Terms NET 30 Due Date 5-Jul-2023 Carrier CS TRUCK	

Bill To:	Ship To:
NAVARRO COUNTY 300 WEST 3RD AVENUE SUITE 4 CORSICANA TX 75110	NAVARRO COUNTY 300 WEST 3RD AVENUE SUITE 4 CORSICANA TX 75110 JAMES KIRK 903-654-3095

Description	Item Code	Ordered	Shipped	B/O	Price	Tax	Amount
WON'T RUN							
QUOTE A SPARE BATTERY AND CHARGER							
RETURNING REPAIRD MACHINE TO CUSTOMER							
PICK UP	PU	1	1	0	50.00	N	\$50.00
CHARGER BATTERY LI 100-240V 1	9100002058	2	2	0	146.31	N	\$292.62
MOTOR VACUUM 36V 200W PKD	9100001987	1	1	0	172.59	N	\$172.59
SEALINGS MOTOR VACUUM KIT	9100002042	1	1	0	29.53	N	\$29.53
DELIVERY CHARGE	DC	1	1	0	50.00	N	\$50.00

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 JUN 06 2023
 NAVARRO COUNTY
 AUDITOR'S OFFICE

	Total Materials	\$494.74	Merch Total	\$594.74
	Total Labor	\$100.00	Taxable Sales	\$0.00
Service: Repair (In Shop)			8.25% Sales Tax	\$0.00
MA30 13B WITH LITHIUM ION BATTERY	Salesman RANDY		Non Taxable	\$0.00
Serial #: 3520183000938	Cust Acct NAVAR100		Freight	\$0.00
Estimate: \$0.00 ApprovedBy:			Ppd Deposit	\$0.00
			Total Due	\$594.74

Complete Supply Inc

254-562-5583

Mexia, TX 76667



Delivery Ticket

311265 Page 1 of 1

Seq 0

Customer Account NAVAR100

TruckRun 0

<p>SOLD TO</p> <p>NAVARRO COUNTY 300 WEST 3RD AVENUE SUITE 4 CORSICANA, TX 75110 903-654-3095 J WISE</p>	<p>SHIP TO</p> <p>NAVARRO COUNTY 300 WEST 3RD AVENUE SUITE 4 CORSICANA, TX 75110 JAMES KIRK 903-654-3095</p>
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RECEIVED

JUN 05 2023

NAVARRO COUNTY
AUDITOR'S OFFICE

Order Date	Customer P.O.	Salesman	F.O.B.	Carrier	Ship Date
31-Mar-2023	REPAIR	RANDY	Destination	CS TRUCK	5-Jun-2023

Shipped	HM	Description	GrossWgt	ItemCode	#Ordered # B/O
		***** DELIVER MACHINE *****			
		MA30 13B WITH LITHIUM ION BATTERY			
		Serial #: 3520183000938			

		WON'T RUN			
		QUOTE A SPARE BATTERY AND CHARGER			
		RETURNING REPAIRD MACHINE TO CUSTOMER			
1		PICK UP	0#	PU	1 0
2		CHARGER BATTERY LI 100-240V 1	0#	9100002058	2 0
1		MOTOR VACUUM 36V 200W PKD	0#	9100001987	1 0
1		SEALINGS MOTOR VACUUM KIT	0#	9100002042	1 0
1		DELIVERY CHARGE	0#	DC	1 0

6	Total Pieces	Total Weight	0 Lbs	LoadedBy:	DeliveredBy:
Special Instructions		Printed: 2-Jun-2023 4:44pm		Source: GLYNDA	
MON-FRI, 8AM-5PM					

Mark with X to designate Hazardous Material as defined in Title 49 of Federal Regulations
 Customer agrees to pay all court costs and attorney fees for the obligation herein in the event litigation ensues for collection of same. Acceptance of bill of lading acknowledges this obligation.
 This is to certify that the above-named materials are properly classified, described, packaged, marked, and labeled, and are in proper condition for transportation, according to the applicable regulations of the Department of Transportation.

Rec'd By: X _____

Print Name: _____

Shipper: _____ Agent: _____

Bill Freight To:
 Complete Supply, Inc.
 13821 Diplomat Drive
 Farmers Branch, TX 75234

Delivery Ticket/Customer Receipt

Freight Ppd/Collect:
Prepaid

Collect On Delivery:
 \$ _____

Rec'd: Ck / Cash
 Ck # _____